

C.G. Jung Institute of San Francisco, Library & Archives

■■ Deed of Gift ■■

Donor information:

 (Donor's name)

 (Address)

 (Email address)

 (Phone number)
Description of materials (attach full description as needed):

Intellectual Property:

The materials were acquired by the Donor on (date) _____ by:

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Other: _____

I control **all** of the intellectual property rights in the donated materials.

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Please describe the nature of your rights: _____

I **control** none of the intellectual property rights in any of the donated materials.

Conditions of acceptance:

1. The Archive agrees to receive, process, and preserve the above described materials according to standard archival procedures.
2. The Archive will return to the donor any donated materials that do not fit within the scope of its collecting policy. If these materials are not wanted by the donor, his/her heirs or designates, the Archive will dispose of them in accordance with standard archival procedure.
3. The Donor warrants that he/she has reviewed the Archive's Privacy Policy and Access Statement. The Donor also warrants that he/she has flagged and/or removed any items that contain private health and/or personal information.

- 4. The Donor warrants that he/she is the sole lawful owner of the materials or that the Donor is fully authorized by such owner to enter into this Deed of Gift.
- 5. The Archive agrees to make the above described materials available to users of the archive subject to the following donor imposed restrictions, if any:



Subject to the following terms and conditions, I, the undersigned Donor, donate and convey to the **C. G. Jung Institute of San Francisco Library & Archives** (the "Archives") all rights, title, and interest that I possess in the materials described above, and grant the C. G. Jung Institute of San Francisco the right to display and provide access to this gift in whole or in part in all forms of media, except as noted in this Deed of Gift.

Donor signature:

(Donor signature)

(Date)

Acceptance by the C. G. Jung Institute:

(Marianne Morgan, Librarian)

(Date)

(Steve Hargis-Bullen, Executive Director)

(Date)

Accession no.

Title of collection, if known

C.G. Jung Institute of San Francisco, Library & Archives

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